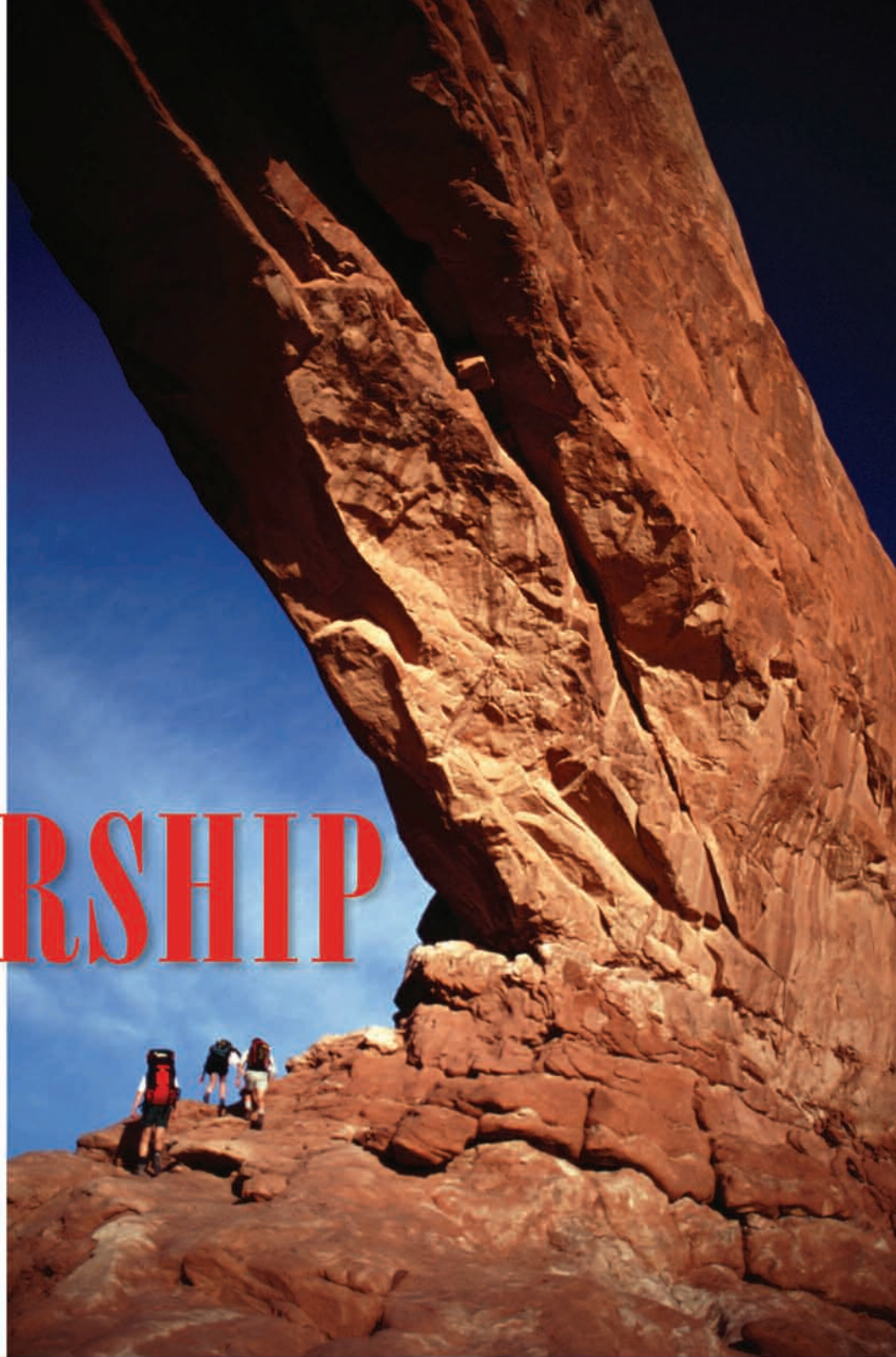


2007 Annual
HFMA
Spring Conference
and Golf Outing

COURAGE IN
LEADERSHIP



MAY 23-25, 2007
Soaring Eagle Casino & Resort
Mt. Pleasant, Michigan



 **hfma**[™] western michigan chapter
healthcare financial management association

 **hfma**[™] great lakes chapter
healthcare financial management association

KEYNOTE SPEAKER



Jo Bruce is a business owner, international keynote speaker, corporate trainer and executive coach. For the last 20 years she has been coaching and training clients in the areas of change management, sales, customer service, personal development, and leadership.

She has trained Fortune 500 companies in virtually every industry. Some of her clients include Tiffany & Company, Ford Motor Co., Blue Cross Blue Shield, hospitals, credit unions, xpedx international, and accounting and law firms. Her eclectic background includes being a former nursing supervisor at Beaumont Hospital, a former account executive with Pfizer and a Dale Carnegie instructor. As president of her own training firm, she has been, for the last year, a corporate consultant and executive coach to a large local law firm. She was presented with their first annual “Business Partner Award.” She has appeared on TV and radio as a guest consultant.

Her diverse background in the medical, training, business and community arenas has earned her the nomination for “Who’s Who Among Rising Young Americans.”

However, she is most proud of her husband and adult children and the fact that 80% of her business comes from referrals, repeat engagement and long-term relationships with clients. Jo loves people — loves to laugh — and truly believes life is a gift. Her motto: “Life has a ripple effect — so make *Great Waves* and *Leave Your Mark!*”

GENERAL INFORMATION

Regular golf attire is appropriate on Wednesday for the golf outing. Otherwise, business casual attire is appropriate throughout the conference.



hfma[™]

healthcare financial management association



“An empowered organization is one in which individuals have the knowledge, skill, desire, and opportunity to personally succeed in a way that leads to collective organizational success.”

Stephen R. Covey,
Principle-centered Leadership

AGENDA

WEDNESDAY, MAY 23, 2007

11:30 am - 5:00 pm

HFMA Golf Outing at the PohlCat

Golf Outing Co-Chairs:

- **Oliver Jurkovic**, Partner, Plante & Moran, PLLC
- **Terry Lutz**, Chief Financial Officer, Scheurer Hospital

6:00 - 10:00 pm

Registration with Hospitality Suite

THURSDAY, MAY 24, 2007

7:00 - 8:45 am

Registration & Breakfast

8:45 - 9:00 am

Welcome & Opening Remarks

Vickie Seal, Spring Conference Program Chair
Western Michigan Chapter, President-Elect

9:00 - 10:30 am

Keynote Address

The “Fillers” Versus the “Spillers”

Jo Bruce, Jo Bruce Associates

Do we all need to fill-up? Absolutely! We can't get anywhere on “empty”. This presentation will fill you up and help you refuel others — helping others helps you!

10:30 - 11:00 am

Break, Networking, & Exhibitor Displays

11:00 - 12:15 pm

CONCURRENT BREAKOUT SESSION 1

Reimbursement

Cost Report Update

Ron Rybar, President, The Rybar Group, Inc.

This session will review some of the current Cost Report related issues that are affecting Providers. It will also cover some of the continued payment related operational opportunities which are presenting themselves.



*“Leadership should
be born out of
the understanding
of the needs of those
who would be
affected by it.”*

Marian Anderson

AGENDA

Revenue Cycle

I LOVE HIPAA: Turning HIPAA Into Cash

Day Egusquiza, President, AR Systems, Inc.

This dynamic presentation will address three key revenue cycle issues with regard to the HIPAA transaction sets:

- Eliminate/reduce denials
- Move cash
- Improve staff productivity

Ideas will be shared on enhanced process and business flow changes AND key questions will be answered, including:

- What to look for in the new standardized submission process?
- While the savings may be present in paper and the labor cost of submission, what about the actual payer process?
- What HIPAA won't do for cash flow?
- How will staff tasks change?

General Finance

Understanding the Healthcare Capital Markets to Position for Optimal Capital Access

Jason H. Sussman, Partner, Kaufman, Hall & Associates

The capital needs of healthcare organizations are seemingly unabating. As such, most organizations will need to access the capital markets at some point for external debt capital. It is vital that financial managers understand the perspective of the capital markets and prepare and position their organizations to optimally access that capital.

This session will:

- Describe the perspective of the capital markets toward the healthcare industry
- Identify the key parameters used by the capital markets to evaluate individual credits
- Define an approach that will enable healthcare organizations to be positioned for optimal capital access

12:15 - 1:30 pm

Luncheon, Networking, & Exhibitor Displays

1:30 - 3:00 pm

CONCURRENT BREAKOUT SESSION 2

Reimbursement

Rural Healthcare Reimbursement — Are You Getting Everything You Are Entitled To?

Mike Baker, Partner, Plante & Moran, PLLC

This session will provide a brief overview of the special rural hospital designations of critical access hospital, sole community provider and regional referral centers, and explore the payment differences between each designation. The different options for hospital-owned physician practices will be explored, including provider-based clinics, and rural health clinics, as well as special payments for physician shortage areas. In addition, payments for items such as disproportionate share (DSH), Medicare bad debts and other relevant rural topics will be covered.



“Leadership and learning are indispensable to each other.”

John F. Kennedy,
35th president of US

AGENDA

Revenue Cycle

Denial Management - Beyond the Data to Best Practices

Julie Champayne, RHIA, Regional Manager of Patient Access for the Trinity Health Services – West Michigan Finance Shared Services.

This is a journey through the evolving 5-year expedition of an organization's transition from denial data capture to actual reductions in operational denials. It includes true testimonials of how Denial Management teams embraced process improvements and realized positive results. Through empowerment teams developed best practice systems, communication, and education processes.

A story of real life scenarios that impacted both the revenue cycle and clinical processes; through data, systems, and ongoing monitoring the bottom line impact was thousands of dollars! We will share the best practice process journey, offering tips on how data analysis helped impact process improvement, culture transformation, and accountability. Streamlined approaches to reduce operational write-offs due to medical necessity, lack of authorizations, add on procedures, provider and staff education will be shared.

General Finance

Funding Capital Expenditures: Optimal Capital Strategies

Tanya K. Hahn, CPA, MBA, Managing Director,
Senior Healthcare Credit Officer, Lancaster Pollard & Co.

This session will provide an overview of financing structures available to hospitals with various levels of credit worthiness. The pros and cons of each financing structure will be highlighted while illustrative case studies will be presented. In addition, the session will provide an analysis of why a hospital may execute an interest rate swap agreement. The analysis of the swap will include a discussion of why hospitals must consider both sides of the balance sheet in this transaction and a very high level commentary on the accounting for interest rate swaps.

3:00 - 3:30 pm

Break, Networking & Exhibitor Displays

3:30 - 5:00 pm

CONCURRENT BREAKOUT SESSION 3

Medicare Reimbursement Update

Joan Lowes, Esq., Hall, Render, Gillian, Heath & Lyman, PLLC

This session will provide a summary of recent changes in Medicare reimbursement that affect Michigan hospitals. It will also address what's on the horizon for 2008 based on recent proposed rules and other announcements from the Centers for Medicare & Medicaid Services (CMS).



***“Leadership is practiced
not so much in words
as in attitude and
in actions.”***

**Harold Geneen,
Chairman, ITT Corp.**

AGENDA

BANQUET SPEAKER

Johnnie Tuitel

Founder, Alternatives in Motion
Motivational Speaker and Author



Johnnie Tuitel (pronounced title, like a book) was born with cerebral palsy, and has used a wheelchair his entire life. He attended East Grand Rapids Public Schools where he was the first disabled student legally mainstreamed in the State of Michigan.

Johnnie is a motivational speaker and has made presentations for conventions, colleges and universities, corporations and businesses, schools and sports teams throughout America. He was the State of Michigan United Way "Speaker of the Year" for 5 years in a row.

Johnnie's leadership experience includes being the founder of Alternatives in Motion, a non-profit 501 (c) (3) organization, that purchases wheelchairs for people needing financial help with their mobility. Unique in the country, in 2003 Alternatives in Motion was the Michigan Association of Student Councils Charity of the Year. Hundreds of schools in Michigan raise money for wheelchairs. In 2003, and again in 2006, the Christopher Reeve Paralysis Foundation presented a Quality of Life Grant to Alternatives in Motion.

Johnnie has authored 6 books in the *Gun Lake Adventure Series*. The unique hero is a boy in a wheelchair. The 4th book *Searching the Noonday Trail* was recently honored by the International Board on Books for Young People, based in Oslo, Norway. A 6th book, *The Light in Bradford Manor*, was published in September of 2004. The entire series is a part of the Accelerated Reader program.

Johnnie, his wife Deb, and three boys reside in Grand Rapids, MI. He is a graduate of Hope College in Holland, MI.

Revenue Cycle

Revenue Cycle Leadership: Putting It All Together

Thomas D. Biggs, Formerly with University of Michigan Hospitals and Health Centers. He held positions of Associate Hospital Director of Operations and Support Services, Senior Associate Hospital Director, and Chief Financial Officer.

This session will challenge the attendees to accept personal responsibility for becoming a "world class" revenue cycle leader and creating a "world class" revenue cycle team, by learning how to think globally and creating win/win solutions with both our internal and external customers. It will also focus on how to understand and meet the needs of, and think like the contemporary CFO. Using real-life examples, participants will learn how to create and maintain great relationships with your internal and external customers. Finally, this session will provide the keys to securing the C-Suite support necessary to realize your new revenue cycle team future.

General Finance

Audit & Accounting Update for Healthcare

Tina Wheeler, Audit Partner, Deloitte & Touche, LLP

This session will provide an overview of new accounting pronouncements related to the healthcare industry.

5:30 - 6:30 pm

Pre-Banquet Cocktail Reception

6:30 - 8:30 pm

Spring Conference Banquet

Johnnie Tuitel, Tap Shoe Productions, Inc.

So you don't have a disability, and you ask yourself, "How does HANDICAPITALISM apply to me as an individual or my organization?" In this highly entertaining, thought provoking session Johnnie Tuitel will share with you the concept of HANDICAPITALISM and how it transcends physical disability and applies to all who are willing to experience and implement its concepts. So hold on and enjoy the ride!

FRIDAY, MAY 25, 2007

7:30 - 8:30am

Continental Breakfast

8:30 - 9:30 am

General Session I

Update on Michigan & National Healthcare & Financial Trends

Marilyn Litka-Klein, Senior Director, Health Finance, Michigan Health & Hospital Association (MHA)

This session will review trends and other factors that influence healthcare delivery and payment for services at Michigan's nonprofit hospitals. An update of current issues with Medicare, Medicaid, and BCBSM is included.

AGENDA

9:30 - 10:00 am

Break, Networking & Exhibitor Displays

10:00 - 12:00 pm

Pricing Transparency Panel Discussion

Moderator:

- **Jenni Hoonhorst**, HFMA, National Advisory Council — Professional Advisory Counsel Member, Healthcare Manager, Healthcare Advisor, Ernst & Young, LLP

Panel Members:

- **Jerry Bradford**, Associate VP of Network Development and Performance, Priority Health
- **Ed Carlson**, Corporate Vice-President and Chief Financial Officer, Munson Medical Center
- **Deanna Rae Christesen**, Manager of Patient Accounting, Physician Billing, HIM and Privacy Officer, Dickinson County Healthcare System
- **Connie Downs**, Chief Financial Officer, Sturgis Hospital
- **Joe Fifer**, Vice President of Hospital Finance, Spectrum Health
- **Jim Lee**, Vice President, Data Policy and Development, Michigan Health & Hospital Association
- **Mary A. Smith**, Vice President, Health Care Delivery Strategy, Blue Cross Blue Shield of Michigan

Jenni Hoonhorst, National Advisory Council member, will provide a pricing transparency update from HFMA National. Panel members will discuss challenges related to:

- Ensuring consistent, accurate and timely pricing information to healthcare consumers
- Providing pricing information and expected patient liability information to patients
- Reporting quality data to consumers

Following the individual panel member presentations, there will be an open question and answer session. The goal of this session is to encourage active, creative discussion on steps the industry and individual providers should take to address pricing transparency.

12:00 - 1:00 pm

Luncheon & Conference Adjournment Exhibitor Raffle



*Please mark your calendars
for the 2008 conference
on May 21-23, 2008,
at the Soaring Eagle Resort
and Conference Center.*



hfma[™]

healthcare financial management association



*“In periods where
there is no leadership,
society stands still.
Progress occurs when
courageous, skillful leaders
seize the opportunity
to change things
for the better.”*

Harry S Truman
33rd president of US

CONFERENCE SPEAKERS

Michael A. Baker, CPA

Partner, Plante & Moran, PLLC
Health & Human Services Group

Mike is a partner with Plante & Moran, PLLC and is located in the Traverse City office. He has over 20 years of experience in public accounting and oversees the audit work for the Northern Michigan Healthcare practice and the firm-wide critical access hospital practice. He has extensive experience in Medicare reimbursement issues and has been instrumental in the implementation of the critical access hospital program in Michigan. Mike consults with various rural hospitals throughout the Midwest and has been a featured speaker at numerous HFMA, Michigan Health & Hospital Association, Michigan Center for Rural Health and other organization's events.

Thomas D. Biggs

Formerly with University of Michigan
Hospital and Health Centers

Thomas D. Biggs has served in healthcare and community leadership positions for over 30 years. At the University of Michigan Hospitals and Health Centers he held positions of Associate Hospital Director of Operations and Support Services, Senior Associate Hospital Director, and Chief Financial Officer. Throughout his career Tom developed a leadership style that is effective in the Board Room and with the front-line staff, which has been acknowledged by numerous awards he has received. In addition to his health care experience, Tom further refined his leadership skills by serving his community as a registered official for the Michigan High School Athletic Association in Baseball, Softball, and Basketball; and as a registered Little League official. Tom has run a Saturday Morning Basketball Clinic in Ypsilanti for 15 years. In 2006 alone, Tom taught over 100 kids the fundamentals of basketball.

Julie Champayne, RHIA

Regional Manager of Patient Access,
Trinity Health Services - West Michigan
Finance Shared Services

Julie is currently the Regional Manager of Patient Access for the Trinity Health Services - West Michigan Finance Shared Services. Patient Access includes the departments of registration, insurance verification, scheduling, financial counseling,

DHS workers, and Utilization Management/Pre-certification for the member organizations of Mercy General Health Partners, St. Mary's Mercy Medical Center, and Battle Creek Health Systems. Prior to serving in this position, she was the Director of Health Information Management Services at Mercy General Health Partners. She received her bachelor's degree in Health Information Management from Ferris State University. She is a member of the American Health Information Management Association (AHIMA) and the Western Michigan HFMA. She is a current member of and past president of the North West and South West Michigan Medical Records Association and current member and past vice president of the Michigan Health Information Management Association.

Day Equisquiza, President

A/R Systems, Inc.

Day Equisquiza brings over 28 years experience in health care reimbursement, business office operations, contracting and compliance implementation. Additionally, her experience includes eight years as a Director of a Physician Medical Management billing service and most recently completed an integrated business office between a hospital and a large physician clinic. She has been an entrepreneur in hospital and physician practice accounts receivable management and a leader in redesigning numerous organizations. Her work includes providing insight and guidance as a compliance, HIPAA and APC educator to department heads as well as Business operations staff.

Day is a nationally recognized speaker on continuous quality improvement (CQI), benchmarking, redesigning, reimbursement systems and implementing an operational focus of compliance — both in hospitals and practices. She has been on the AAHAM National Advisory Council, HFMA National Advisory Council, HFMA Faculty, is a past President of the Idaho HFMA Chapter & recently received the Lifetime Achievement Award. She has been highlighted in JCAHO's *Six Hospitals in Search of Excellence*, Zimmerman's *Receivable Report*, *Health Care Biller*, and HFMA's *HFM & Patient Accounts* as well as other healthcare publications. She received the Idaho Hospital Association "Distinguished Service Award" for her legislative work and training on new

indigent law. HFMA ANI's attendees voted her in the top 25% of presenters, giving her the Distinguished Speaker recognition at each ANI where she has spoken.

Tanya K. Hahn, CPA, MBA

Managing Director, Senior Healthcare
Credit Officer, Lancaster Pollard & Co.

Ms. Hahn has more than 25 years experience in auditing, accounting, investment management, investment banking and information technology. She has worked in several industries, including nonprofit higher education, public accounting, manufacturing and banking.

At Lancaster Pollard, Ms. Hahn is currently responsible for credit analysis of all senior living and hospital transactions underwritten by the firm and management of the firm's analytical staff. She is also primarily responsible for all hospital, senior living, education and housing transactions and relationships in the Michigan and Northern Ohio markets. As a specialist in senior living and healthcare finance, she is very knowledgeable of the issues facing such organizations and their ability to access an effective cost of capital for renovation and expansion projects.

Prior to joining Lancaster Pollard, Ms. Hahn served as the chief financial officer and chief information officer at Franklin University where she was responsible for a \$20 million endowment, \$35 million operating budget and all technology for the university. As senior vice president for McDonald Investments, she underwrote more than \$1 billion in health care, education, housing revenue, and government general obligation bonds throughout the Midwest. Ms. Hahn spent seven years with Citibank as controller for a \$6 billion subsidiary and manager in their northeast consumer services bank audit group. Ms. Hahn also spent two years with Schlegel Manufacturing in Rochester, New York as manager of their US Corporate Tax department. She began her career in Columbus, Ohio with KPMG working in both their audit and tax divisions for three years.

Ms. Hahn earned a bachelor's degree in business administration from Miami University in Oxford, Ohio, and a master's degree in business administration from Rochester Institute of Technology in

CONFERENCE SPEAKERS

Rochester, N.Y. She is also a certified public accountant and holds a general securities representative license, series 7.

Jennifer Hoonhorst

Healthcare Manager, Healthcare Advisor, Ernst & Young LLP

Jenni is currently a manager with Health Science Advisory Services of Ernst & Young, LLP in the Grand Rapids office. Jenni has over 27 years of experience in healthcare reimbursement. She began her career at Mary Free Bed Hospital where he was a financial analyst for 18 years. She also spent 5 years at Spectrum Health Hospitals in Grand Rapids and was the Reimbursement Manager upon leaving. She has been with E & Y since 2003 and works with hospitals primarily in Michigan.

Jenni has been a HFMA member since 1980 and served as President of the Western Michigan Chapter in 2005-06. Currently, Jenni continues to have an active role in HFMA by serving on the HFMA National Advisory Council on Pricing Transparency. She is also the Regional Executive-elect for Region 6, which includes the three Michigan and four Ohio chapters.

Marilyn Litka-Klein, CPA

Senior Director, Health Finance, Michigan Health & Hospital Association

Marilyn is the Senior Director for Health Finance at the Michigan Health & Hospital Association. In her ten years at MHA she has handled a variety of health policy issues for the major Michigan payors (Medicare, Medicaid, Blue Cross) including health care funding, contracting, graduate medical education, hospital reimbursement, wage index and claims processing. She is the MHA staff to the Blue Cross Blue Shield of Michigan Payment Practices and Benefit Administration committees. Other activities include participation in the Healthcare Financial Management Association, American Hospital Association and the A2HA, which is the finance and policy staff of the 50 state hospital associations. Her previous employment includes Sparrow Hospital, Burroughs and Ernst & Ernst.

Joan Lowes, Esq.

Hall, Render, Killian, Heath & Lyman, PLLC
Joan is a shareholder with the Health Law Department and focuses her practice in the

areas of reimbursement, certificate of need, regulatory compliance and managed care. She earned her law degree from the University of Maryland in 1979. Joan is licensed in Illinois and Michigan. Joan is a member of the American Health Lawyers Association, the Healthcare Financial Management Association, and is Vice-Chair of the Substantive Law Committee of the Health Care Law Section for the State Bar of Michigan. She previously served as Assistant General Counsel at Blue Cross Blue Shield of Michigan (1992-2003) and Assistant Regional Counsel for the U.S. Department of Health and Human Services in Chicago, Illinois.

Ronald K. Rybar, FHFMA, CMPA President, The Rybar Group, Inc.

Ron formed the Rybar Group in 1989 and has over 25 years of experience in health-care financial management including 19 years as a consultant. He has held numerous positions in the Great Lakes Chapter of HFMA, including President, and National Chapter Liaison Representative for Region VI. In addition, he has served in National HFMA positions including Chapter Liaison Representative and on the National Advisory Committee (NAC). Ron earned a BA in Economics and Political Sciences from Kalamazoo College and his MBA from University of Detroit.

Jason H. Sussman

Partner, Kaufman, Hall & Associates

Mr. Sussman's experience includes all aspects of financial planning and financial advisory services for hospitals, health care systems and physician groups. His areas of expertise include strategic financial planning, capital allocation, mergers and acquisitions and various financing transactions.

Prior to joining Kaufman, Hall & Associates, Mr. Sussman directed the Chicago Capital Finance Group of a national accounting firm's health care consulting practice. His consulting there related to assessment of financial feasibility, mergers and acquisitions, business plan development and capital plan development. Mr. Sussman was the Special Assistant to the President at Michael Reese Hospital and Medical Center in Chicago, responsible for the Certificate of Need and capital budgeting processes at the institution,

prior to his consulting experience.

Mr. Sussman has authored articles for various industry periodicals, including *Healthcare Financial Management*, and was a contributing author to *Best Practice Financial Management: Six Key Concepts for Healthcare Leaders*, *The Financially Competitive Healthcare Organizations*, *Finance in Brief: Six Key Concepts for Healthcare Leaders*, and *Topics in Health Care Finance*. He has presented programs at national and regional seminars sponsored by the Healthcare Financial Management Association (HFMA) and its chapters, the American College of Healthcare Executives (ACHE), the American Hospital Association, various state hospital associations, and the National Association of Children's Hospitals and Related Institutions.

Mr. Sussman holds a Master of Business Administration from Northwestern University's J.L. Kellogg Graduate School of Management in finance and accounting with a specialization in health care management, and a Bachelor of Arts Degree from the Johns Hopkins University. He holds a CPA certificate in Illinois and is a member of the First Illinois chapter of HFMA and an Affiliate of the ACHE.

Tina Wheeler

Audit Partner, Deloitte & Touche, LLP

Tina has over 16 years of audit experience at Deloitte. She has provided audit services to privately and publicly held clients primarily in the healthcare (both providers and payors) and financial services industries. She has experience leading audits for large, integrated health systems, both nationally and regionally. Tina also leads the healthcare and life sciences audit practice in the North Central region for Deloitte. Tina is committed to ongoing quality communications with the management and audit committees of her clients with a focus on corporate governance.

Additionally, Tina has performed all audit and SEC related filings for publicly held clients. Her consulting experience includes acquisitions, divestitures, securitizations and SEC regulatory reporting including Sarbanes Oxley 404 implementations.

Tina has a B.A. in Accounting from Hope College.

REGISTRATION FORM

2007 SPRING CONFERENCE AND GOLF OUTING

Healthcare Financial Management Association Western Michigan and Great Lakes Chapters

May 23 - 25, 2006 • Soaring Eagle Casino & Resort • Mount Pleasant, MI

Name: _____
(As you would like it to appear on name badge.)

Organization: _____

Are you a member of HFMA or MPAA? Yes No HFMA Member # _____

If yes, please check one:

- MPAA Western Michigan Great Lakes Eastern Michigan
 NE Ohio NW Ohio SW Ohio Central Ohio

Please select the three (3) breakout sessions you would like to attend.

- Session 1 Reimbursement Revenue Cycle General Finance
Session 2 Reimbursement Revenue Cycle General Finance
Session 3 Reimbursement Revenue Cycle General Finance

Please indicate which meals you plan to join us for:

Thursday

- Breakfast Lunch Banquet

Friday

- Breakfast Lunch

REGISTRATION FEES:

Conference:	MPAA/HFMA Member Early Bird Registration (by April 30)	\$225
	MPAA/HFMA Member	\$250
	Non-Member	\$300
	Guest/Banquet Only	\$ 50

Golf Outing: Wednesday, May 23
\$80 per person _____ people x \$80= _____ \$ _____

Total Amount Due \$ _____

If applicable, please list who you would like to be paired with:

Please submit payment, along with a copy of your completed registration form to:

HFMA
Attention: Jan Ferrier
Michigan Health & Hospital Association
6215 West St Joseph Hwy
Lansing, MI 48917

Registration forms can also be faxed to 517-703-8637



To reserve your overnight accommodations or modify an existing reservation, please complete this form and fax or mail it by **May 2, 2007. (PHONE RESERVATIONS WILL NOT BE ACCEPTED)** to: **Soaring Eagle Casino and Resort, 6800 Soaring Eagle Boulevard, Mt. Pleasant, MI 48858, Attention: Room Reservations, FAX # (989) 775-5686.** Please print your information clearly. You may also reserve accommodations at www.soaringeaglecasino.com, On-Line Reservations, Group Code: **97397E** For prompt confirmation, please completely fill out form.

Healthcare Financial Management Association

Arrive: Wednesday, May 23, 2007 - Depart: Friday, May 25, 2007

Name of guest(s) occupying the room: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: Daytime () _____ Evening () _____

Fax #: () _____ Estimated Time of Arrival: _____

Arrival Date: _____ Departure Date: _____

Please list the room type you would prefer (Please mark 1st and 2nd choice)

Smoking and Non-Smoking rooms are available, however, we cannot guarantee which type you will receive. We will do our best to accommodate all of your requests. ****Rates quoted are per night.****

_____ (\$129.00) First Class Room - 1 King Bed

_____ (\$129.00) First Class Room - 2 Queen Beds

There will be a \$10.00 per person charge nightly for the third and fourth person in a room over the age of 6.

All rates are subject to increase as a result of any applicable Tribal tax.

With the following requests:

_____ Smoking _____ Non-Smoking _____ Barrier Free Room _____ Hearing Accessible Room

How many adults in room? _____ How many children? _____ Ages _____

All reservations must be guaranteed with a deposit; either a check or credit card for one night's lodging along with this form. If you are using a credit card, your card will be charged for the deposit at the time this reservation is made.

Credit Card Number: _____

Expiration Date: _____ Type of Card: (Discover/Diners Club)
(MC/Visa/Amer Exp)

Bill Credit Card for all nights? Yes No, 1st night only

Name of Cardholder: _____

Signature: _____

You will receive a confirmation letter within 7-10 business days at the address listed above. If you would like your confirmation letter faxed to you instead, please list the appropriate fax number and check the box next to it. You should receive your faxed confirmation letter within 72 hours.

Please make sure your reservation request reaches the Resort by the date listed above to apply for a room that is held by the Group Block. After the date listed above, or should the Group Block be filled, rooms will be reserved based on availability. Group rates cannot be guaranteed. Reservations cancelled by 6:00 p.m., 3 days prior to arrival, will receive a full refund.

Check-In time is after 4:00 p.m. Check-Out time is 11:00 a.m.

*****Please, One (1) room reservation per Group Reservation Request Form**